



November 12, 2024 6:30 PM
Meeting Agenda and Notes

1. Call to order (Cristin Joy) 6:32 PM
2. Opening prayer (Mr. Turk) Mrs. Van Dusen
3. Introductions (Cristin Joy) Done
4. Principal's Report (Mr. Turk) Mrs. Van Dusen

Everything is going well, super pleased with Jog-a-thon, hopefully Mrs. Van Dusen's last week before delivering her baby.

5. Treasurer's Report (Miriam Gomez)

Jog-a-thon was very successful, all events were on budget/under budget (+)

Miriam requested two things from chairs/parents submitting receipts for reimbursement:

1. Please pay for GAP purchases separate from personal purchases as receipts have to be reviewed line by line by both Gap and the Parish office. Having only GAP related purchases on a receipt helps this process tremendously.
2. Please print receipts instead of providing screenshots.

6. VP Report (Lauren Bukowski) Given by Cristin Joy

Monthly birthday cards are continuing to be sent monthly with their \$25 gift card, we supplied lunch for the conference days and we are funding paper products to the classrooms. GAP also gifted Mrs. Van Dusen a baby shower gift.

6. Event Committee Reports (Cristin Joy)

- **Fall Family Bingo (9/20) (Rhonda Brewer/Sheila Delo)** - Bingo was good fun, it is getting more expensive. We may need to consider asking families to bring their own drinks and daubers. Maybe need bigger prizes for the Coverall. Everything went well. Chairs will do the Spring event.
- **Jog-a-thon (10/1) (Asia Viers/Cindy O'Brien)** - Sponsorships covered all expenses, an extra thing we did was a thank you card with photos for the sponsors. Exceeded expectations. Chairs will do it again next year.
- **Mom-2-Mom Sale (10/5) (Mandy Starski/Tammy Schick)** - Brought in a little over \$1500 in table sales, \$700 for admissions and concessions, (was a learning curve because they bought too much for concessions), considering raising admissions to \$2 for early bird and \$3 for regular attendees. Verbal support from the parents in attendance.
- **Trunk or Treat (10/25) (Mindy Mazurek/Heather Hoff)** - (Mindy) went pretty smooth, had an issue with tripping hazard, had issues with keeping children out of the memorial garden. Parking lot lights were not on. Do we need to suggest that volunteers need to

light up their trunks? Will request to administration that parking lot lights be scheduled to turn on earlier for the event.

- **All Saints Day party (11/2) (Mike Cabrera/Lauren Bukowski)** - 10th year, Cabrera's last year, 50 RSVPs, but had double attendees, all the food was eaten. Went very well, had about (8) 7th graders in attendance.
- **All Pizza lunch (11/26) (Veronica Reilly/Lori Niewiarowski)** Pizzas are ordered, snacks decided, this year the younger grades will be in cafeteria and older grades in gym.
- **Secret Santa (12/2-12/5) (Becka Jones)** The flyers and envelopes are in teacher's mailboxes. Shopping is done, packaging is 99% done and should be done by Monday, pricing is done (25% above cost), New for this year - having a Friday (Parent only day) for parents to come get stocking stuffers.
- **St. Nicholas Day (12/6) (Emily Hoang/Veronica Korkis)** Everything ordered, under budget
- **Restaurant Fundraiser (Karen Hathaway)** - \$142.05 from City BBQ, awaiting CPK numbers, planning one for December, awaiting for approval on Dave and Busters (\$20 for 100 credits)
- **Used Uniform (Nicole Burley)** - Open and available for shopping (\$363 raised so far)
- **Spirit Wear (Maryann Weitzel)** - Sales are available year round and promotions are at the bottom of Keeping Connected
- **RaiseRight (Tonya Manion/Rossana Barraco)** - Raise Days are this week, order by Monday and then you will have it by Thursday afternoon. Rebates go back directly to your account.

7. **Auction (President)** - Currently seeking sponsors, donations, wine, experiences, etc., tickets are now live and on sale, early bird special is \$70/person and if you buy a table of 10 for \$650. Will be at UCC 6-10 PM. We need teacher sponsors, so please consider that as you are buying your tickets..

8. New business (President)

- ★ Open chair/shadow positions - Field Day and Auction Amira indicated she was interested.
- ★ Skate party, Friday Feb 7th at Troy Skate World 5:15 -7:15 PM. Will presell tickets.
- ★ **Chairpersons awareness:** GAP closets, we are allowed to use the hospitality closets in the church, floor clean ups, we need to make sure the floors are clean (sweep over or mop), all restrictions and rules come down to the safety of the children and attendees. playground is closed for safety for trunk or treat due to it being dark, any special offerings/donations at an event need to be cleared by the chair to make sure it's set up in a safe spot, anyone volunteering has to go through Protecting God's Children and Background checks, no alcohol at Family Events, we have adult events where alcohol is allowed. Chairs need to be clear with volunteers on expectations. Idea shared about posting an itinerary. If you are volunteering your kids can't be there under your care so you can be attentive to your volunteering responsibility.

Do we have a volunteer handbook? Mrs. Van Dusen shared complaints from teacher's about volunteers being on their phones. GAP board will take on creating a volunteer handbook.

9. Open Forum

- Everyone is invited to the nativity play 4 PM on Christmas Eve, rehearsals start next Wednesday 11/20
- Rhonda Brewer - suggested an idea of what parents can do for the teacher's lounge (stocking the teacher's lounge)
- Parents at lunch for fundraiser (maybe we include that as an auction item?)

10. Adjournment 7:24 PM

Save the Date: January 14, 2025 6:30 PM next GAP meeting (GA Cafeteria)

Meeting Attendees:

- Cheryl McClintock
- Belbot
- Rachel Miller
- Rhonda Brewer
- Rakhi McCormick
- Bethane Cabrera
- Mindy Mazurek
- Tashonna Booker/Samayoa
- Ann Bush
- Rebecca Jones
- Emily Hoang
- Kim Kohatsu
- Melissa Richardson
- Patrick Megally
- Miriam Gomez
- Molly Van Dusen
- Cindy O'Brien
- Cristin Joy
- Kristine Dunn
- Tanya Marion
- Lori Niewiarowski
- Monica Danow
- Peggy Linkswiler
- Dorthy Ursaki
- Ricardo Landingin
- Karen Hathaway
- Renee Boyd
- Joe Boehler
- Silvia Muldrow
- Amjra Bircs