**May 23 at 6:30 PM**

**Meeting Notes**

**Attendees:** Michele Colosi, Stefanie Boehler, Francesca Savio, Sally Yousif, Kaye Chervenak, Chris Chervenak, Mr. Turk, Mitchell Dawkins, Chris Spilker, Jessica Spilker, Miriam Gomez, Michelle Gorgois, Cheryl McClintock, Kristen O’Neill, Tammy Schick, Laura Slowinski, Karen Hathaway, Brandon Johnson, Kristina Valentine, Mike Cabrera, Bethane Cabrera, Mindy Mazurek, MaryAnn Weitzel, Cristin Joy, Lauren Bukowski, Donna Widman

1. Call to order (Michele): 6:37 pm
2. Opening prayer (Mr. Turk)
3. Introductions (Michele)
4. Principal’s Report (Mr. Turk)
	1. We just finished accreditation and are fully accredited. They commented on the warm welcoming of the school and openness of staff and provided fair input. Overall, they had a great opinion of the school. We are also finishing the criminal justice audit. K-8 enrollment is at 225 students for next school year. Currently, we have 198 so we hit our goal for next year. With preschool we are at 290 and likely will be over 300 at the start of the school year. We are targeting to open a second 5th grade room. We are also looking to updated resources for K-5 curriculum. Yesterday, there was a safety and security audit. They are looking at new locks for the doors and getting pricing. They are also looking for bullet proof film for windows and doors. The exterior door will be locked with a video next year. Visitors will have to ring in to be let into the school.
5. Treasurer’s Report (Stefanie)
	1. Reviewed YTD closings for 2022-2023 actuals and budget
6. Chairperson Reports (Michele)
* Building Bridges Scholarship: (Michele)
	+ Allocated to Claire Spilker
* First Communion reception: May 3 (Miriam)
	+ They had a reception for the communicants at school. The reception was after school mass and held in the gym with food, cake, snacks, and keepsakes.
* Children in Bloom Auction: May 6 (Cristin/Miriam)
	+ The auction was very successful. It was the highest attendance with 227 attendees and 240 tickets sold. The auction raised ~$46,000. The venue was great and staff were very accommodating.
* Auction Raffle Tickets (Mike)
	+ $12,500 was brought in from the auction raffle ticket sales.
* School Bundles (Kristen)
	+ 1st Day School Supply is the company offering this option for parents to purchase supplies for next year. The online store is open until July 1st. Prices are lower this year. So far they have 38 orders to-date.
* Spirit Wear (MaryAnn)
	+ There is a 25% off sale today if you get the order in by end of month
* Raiseright (Bethane/Rosanne)
	+ Money raised goes towards each family’s tuition. There are still two chances to sign up. Go to raiseright.com
* Used Uniform Sale (Nicole)
	+ The last used uniform sale June 15 following vacation bible school. People can drop off donations to the school office and the next will sale will be at the back to school picnic.
* Restaurant Fundraisers (Karen)
	+ Last fundraiser is June 7 at Oberweis in Royal Oak. 20% will go towards GA when you mention Guardian Angels Catholic School when you place your order. Overall this year, the restaurant fundraisers average ~$200 p/event.
1. 2023-2024 Event Review & Vote
	1. Mindy M. motioned, Mitchell D. seconded. All approved.
2. 2023-2024 Budget Review & Vote
	1. Group discussion to replace Greater Giving with Click Bid and adding a line item for $1,295 which can be used for all fundraising links. Greater Giving was $795 plus a per transaction fee and could only be used for the auction. Click Bid would be available for all fundraising/events through GA.
	2. Kristin O. motioned to approve the budget. Michelle G. seconded. No opposed. All approved.
3. GAP Board Vote
	1. Vote to approve $2,800 for steel bookcases. Chris S. motioned to approve. Chris C. seconded. All approved. Motion approved.
	2. Vote to approve Francesca Savino as the new GAP Board President. Miriam G. motioned to approve. Jessica S. seconded. No opposed. All approved.
4. New business (Michele)
	1. Shadow needed for next year’s school auction (2024) to take over the following school year (2025).
	2. Mindy requested shadow for Trunk or Treat this year (Fall 2023).
5. Open Forum
	1. What are we doing with the remaining funds from GAP? Mr. Turk reaffirmed any remaining funds at year-end go towards the school. The AOD requires that funds do not carryover and be used to subsidize the school’s loss or deficit.
	2. Group discussion on more transparency and communication on GAP funds allocation to the school subsidized expense. GAP will add a budget line item for School Subsidy.
	3. Security improvements will be done over the summer. Voting will take place in September. If we don’t have enough funds from GAP we will do a capital campaign.
	4. Request was made to have more Facebook posts. GAP has increased communication channels to reach more families this year as Facebook has a limited audience and lower engagement. New this year, GAP added email blasts from Constant Contact and sent emails with upcoming events and past event recaps. The emails from GAP have over 60% open rate and over 400 GA family subscribers. Mrs. Perry’s also includes GAP information in weekly emails in addition to Facebook posts. Facebook posts with students must be reviewed by Mrs. Perry prior to posts so we have to be careful with streaming videos during events. The GAP board feels there is sufficient communication going out through various channels as evident by the high attendance at events and amounts raised at fundraising events.
6. Adjournment: 7:57pm