



Guardian Angels Catholic School – Registration Instructions

IMPORTANT: PLEASE READ INSTRUCTIONS before you begin registration

Registration for the 2021-2022 school year is now available for completion.

Please follow these steps:

NEW PROCEDURES

You will submit these forms via email or in person; however the registration fee is only accepted in person (cash or check). Registration is not complete until we have received your forms and your deposit.

- ✓ Complete the fillable Student Registration Form (one per family)
- ✓ Read the entire “Document of Official Enrollment” page
- ✓ Complete the fillable “Document of Official Enrollment/Tuition Preference” page

At this point, please **print or email your forms to office@gaschool.com**. **Handwritten forms WILL NOT be accepted.** Registration forms **MUST** be typed and payment **MUST** be submitted to the School Office.

If you choose to print a hard copy of the registration documentation, feel free to print only pages 2 and 5.

NEW FAMILIES

Along with the Registration Form and Deposit, the following documents must also be on file for each student:

- ✓ *Birth Certificate*
- ✓ *Baptismal Certificate*
- ✓ *Physical/Immunization Record*
- ✓ *Copy of a Custody Agreement, if applicable*

**Registration for Guardian Angels Catholic School
is on a first come – first serve basis. Current families who would like to
guarantee a spot for the upcoming school year should return
all forms and fees as soon as possible!**

We will not accept forms without payment!



Guardian Angels Catholic School – Student Registration 2021-2022

For Office Use

Cash/Check # _____ Deposit \$ _____ Fee \$ _____
 Date: _____ **New Family - Grad at Grad Item:** _____

FAMILY NAME: _____ Father Name: _____ Mother Name: _____ Address: _____ City, State, Zip Code: _____ Home Phone: (____) _____ - _____	Father Work Phone: (____) _____ - _____ Father Cell Phone: (____) _____ - _____ Father Email: _____ Mother Work Phone: (____) _____ - _____ Mother Cell Phone: (____) _____ - _____ Mother Email: _____	Religion: _____ Primary Language at Home: _____ School District: _____ School Last Attended: _____ Current Parish: _____
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Grade School Registration (Kindergarten – 8th Grade) *Kdg students should be 5 years old by September 1, 2021.*

New ✓	Student Name	Grade Entering	Date of Birth	M/F	Place of Birth	Baptism	First Com- munion	Reconcil- iation	Confir- mation	Ethnicity

Preschool Registration *Pre3 students should be 3 years old by September 1, 2021.* *Pre4 students should be 4 years old by September 1, 2021.*

New ✓	Student Name	Please Mark Your Days: / = half day X = full day	Date of Birth	M/F	Place of Birth	Baptism	Ethnicity
		M ___ T ___ W ___ Th ___ F ___					
		M ___ T ___ W ___ Th ___ F ___					
		M ___ T ___ W ___ Th ___ F ___					

Special medical, physical, or educational needs *(Please explain)*:



DOCUMENT OF OFFICIAL ENROLLMENT 2021-2022

Terms and Conditions

Guardian Angels Catholic School has **three financial obligations** to which **each family must commit**. They are the following:

TUITION—Tuition is determined as outlined on the attached Tuition Plan for the 2021-2022 school year.

CHILDREN IN BLOOM AUCTION RAFFLE—All school families are required to sell a minimum of \$75 in Children in Bloom Auction Raffle Tickets per family and are responsible to pay for any unsold tickets. The payment for the unsold tickets will be charged to the family's FACTS Tuition account.

SERVICE HOURS—Parents/Guardians are required to fulfill **10 Service Hours** per family, which must be completed prior to June 10, 2022. 8th Grade family Service Hours must be completed prior to May 13, 2022. A Service Hour fee at a rate of **\$50 per unworked hour** will be charged to the family's FACTS Tuition account should a parent/guardian fail to complete the requirement.

All financial obligations listed above must be fulfilled or paid in full in order to be able to return to Guardian Angels Catholic School the following year.

Enrollment to Guardian Angels Catholic School is official when the above information is agreed to, and this form is signed and returned with a **non-refundable registration fee** (per family).

COLLECTION AND REFUND POLICIES:

- \$150 registration fee per family if paid by March 31, 2021
- \$200 registration fee per family if paid by April 30, 2021
- \$250 registration fee per family if paid after April 30, 2021
- **Registration fees are non-refundable and must be paid using cash or check.**
- \$50 technology fee per student in Grades K-8 is due September 1st and will be added to FACTS Billing.
- Payments will be collected using FACTS Tuition Management Company.
- Registration is not complete until you have set-up an account with FACTS Management.
- 50% of the semester tuition is refundable up to the fourth week of the semester.
- Payments must be current if student is to begin second semester.
- Any student with a delinquent balance will be excluded from registration for the next school year. Diplomas, report cards, and transcripts will not be given or transferred until all accounts are current. A past due balance of 90 days is grounds for removal.



GUARDIAN ANGELS SCHOOL 2021-2022 TUITION PLAN

GRADES K-8	SUBSIDIZED TUITION (in-parish)	NON-SUBSIDIZED TUITION (out of parish)
# STUDENTS PER FAMILY	To receive In-Parish tuition rates, the requirements are as follows: <ul style="list-style-type: none"> Be registered in the Parish Worship regularly Participate in Parish activities Support the Parish financially via regular use of the parish envelope system/electronic giving 	
1	\$5,185 + reg fee & tech fee	\$6,115 + reg fee & tech fee
2	\$9,545 + reg fee & tech fee	\$12,225 + reg fee & tech fee
3	\$12,745 + reg fee & tech fee	\$18,285 + reg fee & tech fee
4	\$14,845 + reg fee & tech fee	\$24,225 + reg fee & tech fee

PRESCHOOL	HALF DAYS 8:00 am—11:00 am	FULL DAYS 8:00 am—2:50 pm
# OF DAYS		* Full Day Preschool & Junior Kindergarten Students have a yearly \$30 materials fee for their nap mat and bag.
2	\$1,735 + reg fee	\$2,505 + reg fee *
3	\$2,225 + reg fee	\$3,695 + reg fee *
4	\$2,715 + reg fee	\$4,915 + reg fee *
5	\$3,195 + reg fee	\$6,145 + reg fee *

Junior Kindergarten	Full Day
Monday through Friday	\$6,145 + reg fee *

\$150 registration fee per family if paid by March 31, 2021

\$200 registration fee per family if paid by April 30, 2021

\$250 registration fee per family if paid after April 30, 2021

*Registration fees are non-refundable.

\$50 technology fee per student in Grades K-8 is due September 1st and will be added to FACTS Billing.

Service Hours: Parents/Guardians are required to fulfill **10 Service Hours** per family, which must be completed prior to June 10, 2022. 8th Grade family Service Hours must be completed prior to May 13, 2022. A Service Hour fee at a rate of **\$50 per unworked hour** will be charged to a student's account should a parent/guardian fail to complete the requirement.

Raffle Tickets: Parents/Guardians are required to sell a minimum of **\$75 in Children in Bloom Auction Raffle Tickets** per family and are responsible to pay for any unsold tickets.



DOCUMENT OF OFFICIAL ENROLLMENT/TUITION PREFERENCE PLAN

One of the following methods of payment must be used: full payment through FACTS, two payments through FACTS, ten payments through FACTS, or twelve payments through FACTS. It is required that every family has a FACTS account set-up with the FACTS Tuition Management Program.

Tuition for the 2021-2022 school year will be paid by: <i>(Please check one box)</i>		
<input type="checkbox"/>	OPTION 1	Full Payment through FACTS (Due July 1, 2021) (2% Discount)
<input type="checkbox"/>	OPTION 2	Two Payments through FACTS (July 1 & December 1)
<input type="checkbox"/>	OPTION 3	Ten Payments through FACTS (July through April)
<input type="checkbox"/>	OPTION 4	Twelve Payments through FACTS (July through June)

I/We, the undersigned, have read and understand the terms and conditions of this agreement, for the enrollment of my/our student(s) for the 2021-2022 school year. I/We have read the Guardian Angels Catholic School Parent/Student Handbook (as found on www.gaschool.com) and agree to abide by the policies of Guardian Angels Catholic School. I/We also agree to fulfill the total financial and volunteer obligation as set forth in this agreement.

PARENT NAME TYPED: _____ DATE: ____/____/____

PERSON RESPONSIBLE FOR TUITION PAYMENT: I agree to fulfill my student's total financial obligation; to make timely tuition payments to **FACTS Tuition Management Company**, as outlined above; and to follow all Collection and Refund policies, as explained on the previous page.

BILLING NAME (FIRST & LAST): _____

BILLING ADDRESS (STREET ADDRESS, CITY & ZIP): _____

TELEPHONE: _____ SOCIAL SECURITY NUMBER: XXX-XX-_____

By electronically signing this document, you are aware of all obligations. Please check the box next to Signature if you agree.

Signature of Parent/Legal Guardian/Other