

GAP Meeting Minutes Meeting #2

Tuesday, November 21, 2019

1. Called to Order (Shawn)

Shawn called the meeting to order.

Members presents: GAP President-Shawn Bennis, GAP Vice President-Kristen O'Neill, GAP Treasurer- Bryan O'Neill, GAP Secretary-Cristin Joy, Randy Altman, Mike Kardasz, Mandy Starski, Ryan Starski, Marjorie Bresson, Tahra Parker, Julie Kane, Rossana Baracco, Erin Dawkins, Karen Hathaway, Carron Boyer, LaRonda Wells, Christopher Rennie, Amy Siecinski, Mindy Mazurek, and principal, Mr. Turk.

2. Opening Prayer (Mr. Turk)

3. Introductions

Members introduced themselves.

4. Principal's Report (Mr. Turk)

- a. Enrollment- We gained two new students in the 8th grade from the Troy School District. Five calls have come in for families interested in enrolling their child in the current Kindergarten class. If the school does accept the new Kindergarten students, the class will be split into two.
- b. Adaptive testing- Star360 testing will be done in December as a progress monitor. The December testing will not count towards the baseline. It will be used to gauge how students perform with large group testing vs. small group testing. January testing will count towards the baseline. Testing takes about 25-35 minutes and can be done every 2 weeks, if needed.
- c. Advertisement- Money donated by GAP towards the marketing budget will be used to advertise the school on an electronic billboard at Rochester Rd. and Wattles Rd. It will cost \$750/month. There will be three preschool ads and another advertising the Open House.
- d. School Upgrades- A pottery wheel and clay were donated to the Art Department by the Avery Family in memory of their daughter, Michelle Avery. Our school book fair had \$4100 in sales, which allowed the school to choose either \$800 cash back or \$2100 in books. The school opted for the latter, and will use the money to purchase new STEM focused books.
- e. Budget requests- Mr. Turk requested \$331.51 from GAP to cover the expense of materials purchased by Ms. Eisie for the Rocket Club. Students in the club will also pay an additional \$10. Motion made by Mindy Mazurek to cover the expense. Motion seconded by Randy Starski. Vote held and passed unanimously. Mr. Turk also presented a request to cover the cost of 32 lock down door stops to be purchased and installed on the classroom doors. Students would be trained on how to use them in the event of a lockdown. Motion made by Julie Kane to cover the expense. Motion seconded by Kristen O'Neill. Vote held and passed unanimously.

5. Treasurer's Report (Bryan)

Bryan distributed the current budget to date. Budget reviewed.

Bryan noted that a new row was made to distinguish 'Last Year's Budget Items' and 'Unexpected Goodwill' to provide more transparency and a clearer view of budgeted numbers for events throughout the year.

It was also noted that each teacher has received their \$250 GAP stipend already. They are expected to turn in their receipts to Bryan as part of their performance evaluations.

6. Event Committee Reports

- a. **Field Day (Mrs. Bays)**- Shawn presented a powerpoint presentation sent in by Mrs. Bays showcasing Cirque Amongus. The program is led by a company and features stations that students would rotate through while learning different circus skills. There would be a performance for parents at the end of the day with acts that students learned throughout the day. There would be an estimated cost of \$1600 to hire the company. Replacing Field Day with this event was discussed. Motion was made to try Cirque Amongus this school year in place of Field Day and evaluate whether to do the program again afterwards. Motion seconded. Vote held and passed unanimously.
- b. **Fall Family BINGO (Amy Siecinski)**- 49 families and about 189 people attended the event. Money made from registration was used for the food and there was no need to use the budget this fall since prizes were already stocked. The 50/50 Raffle prize was donated back to the school by the Kardasz family and was used to buy prizes for the upcoming spring BINGO night.
- c. **Fall Mom2Mom Sale (Cristin)**- We had 90 tables at our sale this Fall. There was a lot more interest early on, compared to previous sales. We did not have enough tables for the event, so 9 were borrowed from Bishop Foley and GAP purchased 10 additional tables. Even after spending around \$600 on tables and concessions, we still made more than budgeted, profiting around \$2400.
- d. **Trunk Or Treat (Mindy)**- Trunk or Treat was held outside this year. We had 33 cars decorated and over 200 people, about 50 families, participate in the trick or treating. Extra candy left over from the event was used for the All Saints Day party, the seminarians and Veterans groups. We made and donated about 200 candy bags to St. Peter and Paul. We did not need the budgeted money and brought in a small amount from the admission price after expenses. Next year, we will need more volunteers. Bishop Foley alum ran the games in the cafeteria for us this year. The admissions table will be placed closer to the school entrance, as well.
- e. **All School Pizza Lunch (Christopher)**- This year the preschool will also be served lunch. Pizzas will be ordered from Marco's Pizza. We ordered more cheese pizzas this year. We will also be serving veggie straws, goldfish, and desserts. Volunteer spots are filled.
- f. **All Saints Day Party (chair not present)**
- g. **St. Nicholas Day (chair not present)**

- h. **Secret Santa Shop (Carron)**- Secret Santa Shop will be held December 3, 4, 5 this year. Flyers with information have been sent home with students. There are now three ways to pay: cash, check or credit card. There will be a 7% fee applied to the credit card purchases.
- i. **Daily 3 Raffle (Mike)**- There are 2 remaining drawings left. We sold 264 tickets this year. GAP budgeted to make \$2000, however we are under \$200 so far. One winner donated \$100 back to GAP. In previous years, a GA family sold tickets at the KofC BINGO nights, but we did not have anyone doing that this year. There were no families that signed up to sell after the weekend masses, either.
- j. **Spirit Wear (Julie)**- The next Spirit Wear order is due tomorrow. Julie is looking for a co-chair to organize the pop up sales at different school events throughout the year. Spirit Wear will be available at the Christmas concert.
- k. **Box Tops (chair not present)**
- l. **SCRIP (chair not present)**- Today is Thankscriting Day with extra bonuses!
- m. **Used Uniform Sale (chair not present)**- Sales are popping up throughout the school year and emails are being sent out to let families know. GAP budgeted to make \$500 and, to date, we have made \$475.

7. Auction (Erin)

The Children In Bloom Auction will take place on April 25, 2020 at the American Polish Cultural Center. Tickets are on sale. Early bird pricing is available until April 1, 2020. Individual tickets are available for \$45, couples for \$90. A limited number of VIP tickets will be sold, which allow early entry at 5pm, open bar, hors d'oeuvres, and access to bid on items before general admission. 30 VIP tickets will be available. This is the first year we are trialing the VIP tickets and will evaluate its success after the event.

We are looking for sports tickets donations for the Auction. Sponsorship is available for various levels.

Most volunteer spots have been filled. Five additional miscellaneous volunteer spots will be added to have extra hands available for Erin during the event.

8. New Business

- a. Event Chairs Needed 2019-2020: Co-Chair needed for Spirit Wear
- b. GAP Board Positions: President is seeking a shadow to take over the role for next year.

9. Open Forum

Karen Hathaway discussed restaurant fundraiser ideas. Texas Roadhouse would donate back 15% (a 5% bonus) of purchases made if we hold our fundraiser in December. Tentative dates are December 3 or 10. Karen will send home a flyer soon. A California Pizza Kitchen fundraiser date might be held in January. Discussion was also held about a fundraiser night at Troy Gymnastics. There is a nonrefundable \$200 deposit required to secure the date. Troy Gymnastics charges \$5 per child and GAP would profit any additional fee tagged on. Children are

fully supervised for 90 minutes. A minimum of 40 participants are needed. Events are only offered on Sundays. Concern was expressed about the event being in conflict with the Archdiocese movement to reclaim Sundays as a day for family. Motion was made to hold the fundraiser as long as it was later in the day, so families still had time to go to Mass and spend the afternoon together. Motion seconded. Vote held and passed unanimously.

Door Prizes were raffled off amongst all parents who attended the meeting. LaRonda Wells won a scratch off lotto ticket. All parents who attended received a N.U.T. card.

10. Adjournment

The meeting was adjourned at 8:27pm. Next meeting is January 14, 2020 at 7pm in the Library.

Thank you to those who attended and who have volunteered and participated in GAP events. You are appreciated!